MAKING A
DEPARTMENT OF
THE ARMY PERMIT
FEE PAYMENT ON
PAY.GOV















# Introduction

This document provides information on accessing and making a payment on Pay.gov's agency and public websites. It is intended for users to review when making a Department of the Army Permit Fee payment.

Related and supplemental agency guides and reference materials are available on the Pay.gov Agency documentation site at <a href="https://qa.pay.gov/agencydocs/">https://qa.pay.gov/agencydocs/</a>.



### PAYING A DEPARTMENT OF THE ARMY PERMIT FEE





Department of the Army Permit fees can be paid by visiting the following address:

https://www.pay.gov/public/form/start/996412796

You do not need to create an account to make a payment, however, with an account you can:

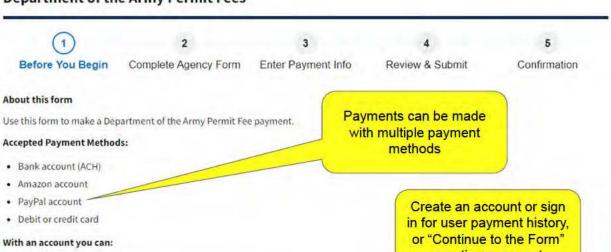
- · See the payments you made since you created the account
- Store payment information so you don't have to re-enter it
- Copy a form you already submitted the next time you need to make a payment.







#### **Department of the Army Permit Fees**



You can preview the form before filling it out by selecting "Preview Form"

one-time payment · See the payments you made since you created an account.

To continue to payment, select "Continue to the Form"

To take advantage of these benefits, you can Sign In or Create an Account . To continue as a guest user, click the 'Continue to the Form' button.

**Preview Form** 

Cancel

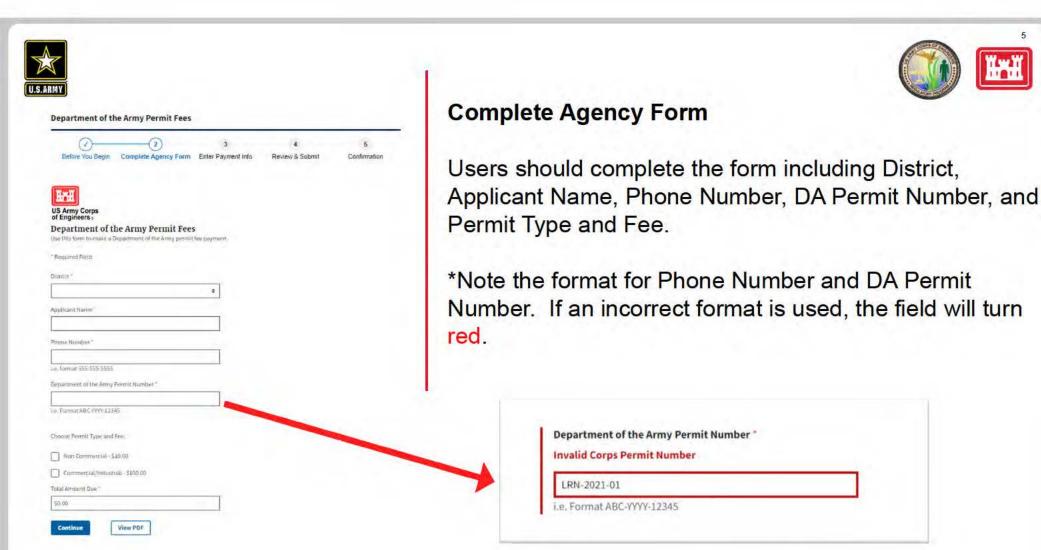
· Store payment information so you don't have to re-enter it.

· Copy a form you already submitted the next time you need to make a payment.

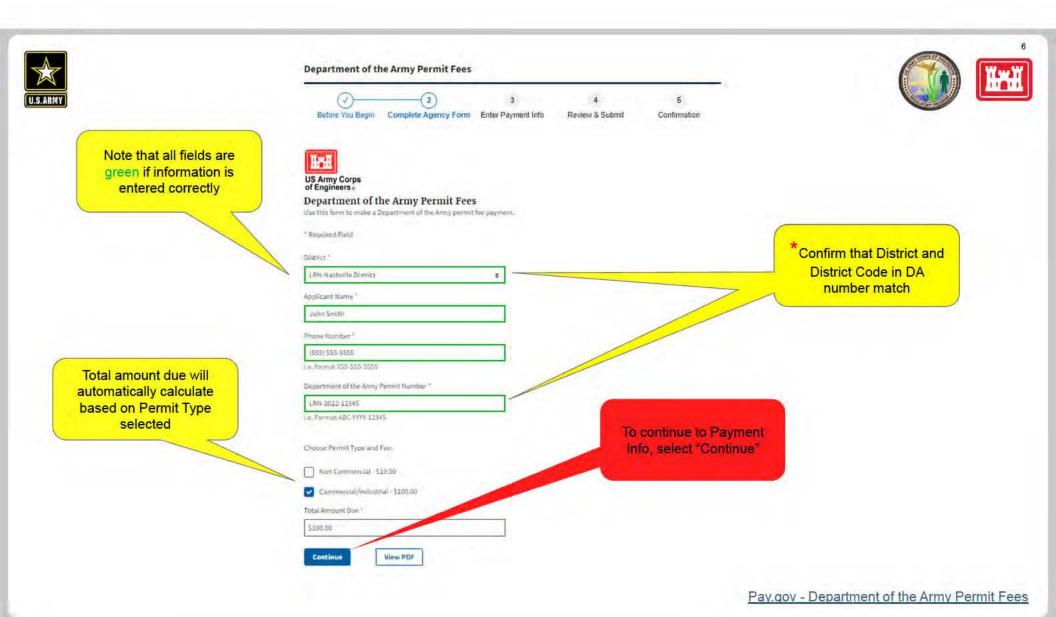
**Continue to the Form** 

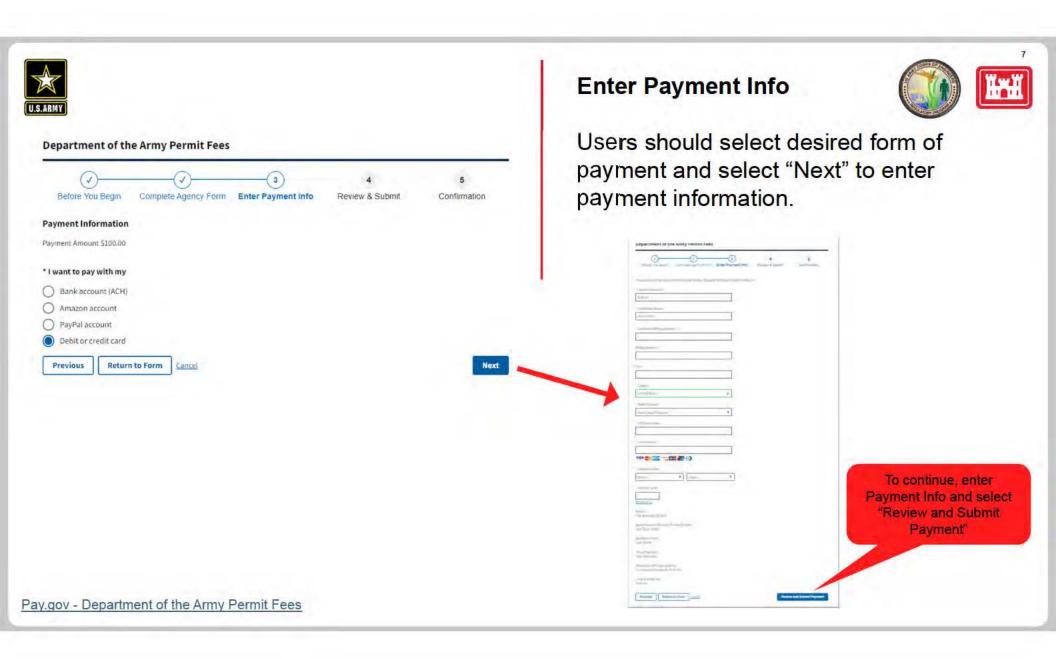
This is a secure service provided by United States Department of the Treasury. The information you will enter will remain private, Please review our privacy policy for more information.

Pay.gov - Department of the Army Permit Fees



Pay.gov - Department of the Army Permit Fees







#### **Department of the Army Permit Fees**



(3)

Confirmation

Previous Return to Form

Please note that when paying by PayPal:

O Debit or credit card

- The maximum dollar amount allowed for a PayPal transaction is \$10,000.00. If you need to pay more than this amount, you must choose a different payment method.
- Once redirected to the PayPal web site, if you do not complete the transaction within 30 minutes, the transaction will fail and you will need to start over.
- Cookies must be enabled in your browser in order to use PayPal with Pay, gov.

# **Enter Payment Info**

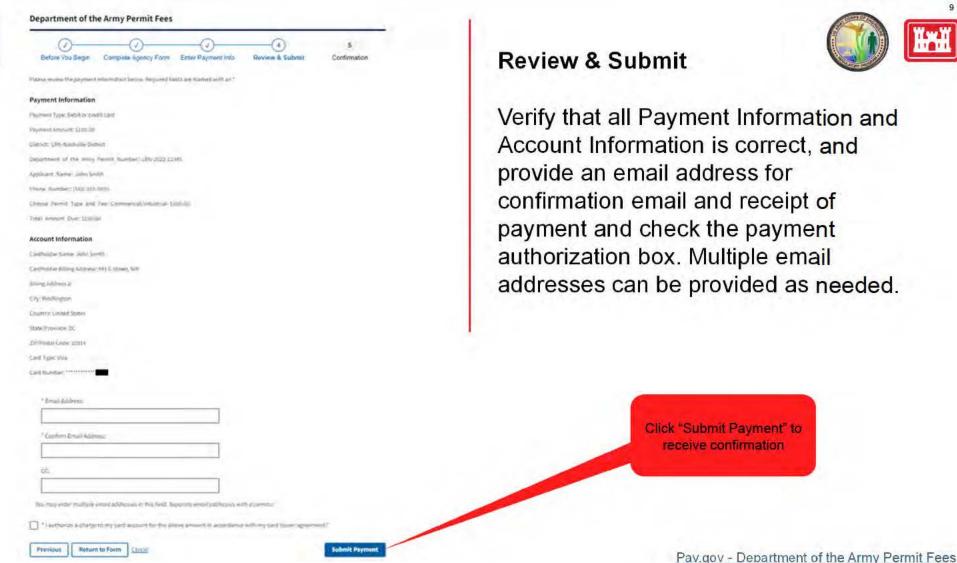




\*Note that using Amazon or PayPal to make a payment will require logging in to a third party website.













## Confirmation

Once submitted, you will be directed to a confirmation page. Print and save this page as proof of successful DA permit fee payment.

Additionally, an email of payment confirmation will be provided to the email addresses entered during the Review & Submit process.

\*To expedite permit processing, please provide proof of payment via the confirmation page or email to the applicable District contact.

# QUESTIONS?



Any questions can be directed to Brianne McGuffie via email at Brianne.E.Mcguffie@usace.army.mil or by reviewing information provided on the Pay.gov website at <a href="https://ga.pay.gov/WebHelp/HTML/about.html">https://ga.pay.gov/WebHelp/HTML/about.html</a>.